TERMS OF REFERENCE

Sr. Project Advisor

Duty Station: Mogadishu, Somalia
Position Title: Sr. Project Advisor – Dan Guud Project
Classification: Consultant for the Benadir Administration
Duration: 6-month, with possibility of extension
Salary: $1,500 USD per month

The overall objective of the Dan Guud Project is to promote stability in Mogadishu through targeted interventions that foster good governance, safety and economic recovery.

Under the overall guidance of the Mayor of Mogadishu, in direct collaboration with the Deputy Mayor, and under direct supervision by the Program Coordinator, the Sr. Project Advisor will be responsible for the planning, coordination, execution, monitoring, and overall management of the Dan Guud Project in Mogadishu. The Sr. Project Advisor will be based within Benadir Administration and work closely with the Deputy Mayor’s office. In particular, he/she will:

General Functions:

The Sr. Project Advisor in Dan Guud Unit will represent the interests of the program in his/her area of responsibility. In doing so, the Sr. Project Advisor will work in an integrated manner with the Somalia TFG Government and regional and district authorities with a particular focus on, outreach to, and coordination with local communities.

The Sr. Project Advisor will be the principle monitor of the Dan Guud program at the designated regional and district levels, and will be the main interlocutor between government and community interests in the designated area of responsibility. S/he will be expected to play an active and constructive role in providing consistent information, analysis and strategic recommendations to the program management in Nairobi, including best practices and programme and political challenges. The Sr. Project Advisor will convey to programme counterparts in Government and at the community level the key methodologies and objectives of Dan Guud.

The Sr. Project Advisor will forge good relationships across government and community interlocutors, and across a broad range of local, regional and national interests toward joint implementation of grant initiatives. The Sr. Project Advisor will be responsive to current events in the designated area of responsibility. As the focal point of Dan Guud to government and communities, the Sr. Project Advisor will be capable of rapid, coordinated action to capture opportunities for positive change and confidence-building with all programme counterparts.

Specific Responsibilities:

The Sr. Project Advisor responsibilities will include, but not be limited to, the following:

1. Advise program management on programmatic strategy including where to focus
program resources, how to develop operational relationships with government entities and operational challenges as they arise.

2. Develop, coordinate and implement methodologies for engaging government entities and local communities in consultative processes for project identification and implementation.

3. Together with partner institutions and the Program Coordinator, identify potential grantees for the design and development of grants.

4. Write-up and recommend projects from those identified through consultative processes using the Programme’s Activity Database.

5. Develop, implement and share with other program staff in Nairobi methodologies for small grant project implementation that incorporates a consultative approach between the government entities and communities.

6. Develop, implement and share with other program staff in Nairobi monitoring and evaluation processes.

7. Responsible for overall grant implementation process, including the supervision of the Project Advisors and the Grants Manager.

8. With assistance from the Deputy Mayor’s office ensure that relevant local government authority or authorities and communities are brought together for transparent consultative processes throughout a grant cycle.

9. It is particularly important to assist the Project Coordinator proactively identify potential grantees and grants that are appropriate to respond to overall program goals.

10. Provide technical assistance to grantees as required, or arrange technical assistance from the relevant government authority. Assist the Project Coordinator in evaluating grants throughout implementation and once the grant activities are closed out.

11. Report as necessary to program management in Nairobi on all aspects of project implementation.

12. Undertake regular travel to the districts in order to identify, develop and/or support programming opportunities.

13. Provide *Dan Guud* program management with ongoing assessment and anticipation of political events, including potential impacts and outcomes of community grants.

**Requirements:**

1. University degree preferred, such as in law, international relations, governance, development or a related field, or related field such as economics or human resources management.

2. Minimum of five years of professional experience in the field of governance and
development, or management, especially in international organizations such as NGOs.

3. Minimum of three years specific experience in the field of development with project design, implementation and management.

4. Experience in community participation and consensus-building projects.

5. Thorough knowledge and understanding of government structures and current development planning in Somalia.

6. Demonstrated capacity to understand and analyze the national, regional, and local political context in Somalia, and especially Mogadishu.

7. A drive for results in a high-volume, quick-paced programme environment; creativity and analytical capability required to respond to evolving programme demands and current events.

8. Excellent computer skills, including MS Office suite.

9. Written and spoken fluency in English and Somali is required.

Desirable Qualifications:

Strong inter-personal skills and an ability to work within and build a team environment; ability to provide both detailed and strategic analysis; excellent communication and negotiation skills; ability to work effectively and harmoniously within a diverse work environment.

Interested candidates must send a CV/resume to danguud.benadir@gmail.com.

Write “Sr. Project advisor” in the SUBJECT LINE.

ONLY SHORT-LISTED CANDIDATES WILL BE CONTACTED.

Closing Date: November 04, 2011